

MEMBERSHIP OF PROFESSIONAL BODIES:

GRADE OF MEMBERSHIP:

PRESENT EMPLOYMENT DETAILS:

Name and Address of Current Employer	Position or Job Title	Date Appointed	Salary

Summary of Present Role Responsibilities

Period of Notice Required:

DISCLOSURE OF CRIMINAL BACKGROUND:

Have you previously been convicted of any criminal offence YES NO

Are there currently any criminal charges pending against you? YES NO

If yes, please give details.

If No, state "NONE"

REFEREES: Please give the names and addresses of two referees. Both should relate to you in a professional capacity, one of which should be your current or most recent previous employer. The prior consent of referees must be obtained before using their names. Any person involved in the appointment process for the post cannot act as a referee.

Name	Address	Position Held
	Email:	
	Email:	

The Association reserves the right to take up a reference from your present employer.

References, CV's or testimonials should not be submitted with this application form.

CANVASSING

Any approach (except for obtaining information about the post) directly or indirectly by or on behalf of the applicant will disqualify this application.

DECLARATION:

I hereby certify that the information supplied by me in this application is correct. I understand that any untrue statement made or the provision of misleading information could lead to disqualification of this application or dismissal in the event of employment. I also understand that prior to appointment a post check for any record of convictions may be carried out.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

SUBMISSION OF APPLICATIONS

Applications may be submitted by post or by email on or before the closing date.

All emailed applications will be acknowledged and should you wish to have receipt of your hard copy application acknowledged, please enclose a stamped, self-addressed envelope.

Before returning your application form, please ensure that you have sent:

- The Application Form, duly completed and signed;
- The completed Equal Opportunities Questionnaire.

Postal Address: Ark Housing Association (NI) Ltd
Unit 1, Hawthorn Office Park
43 Stockmans Way
BELFAST
BT9 7ET

Email Address: recruitment@arkhousing.co.uk

To arrive not later than 4pm Friday, 31st March 2023