|  |  |  |  |
| --- | --- | --- | --- |
|  |  | ***INSERT COMPANY NAME*** |  |

**INVITATION TO TENDER - PREVIOUS RELEVANT EXPERIENCE**

The tenderer must demonstrate through the use of at least two examples of projects carried out within the last five years that their company has the necessary/ relevant and substantial experience to deliver a service of similar scope to that described.

In respect of the minimum standards relating to experience, it is not sufficient to simply list projects, a full description must be given including the background and contract dates. Failure to demonstrate clear relevant experience in sufficient detail will result in the elimination of your tender submission.

**Please note: Tenderers will be assessed on their ability to meet the minimum standards required based on the information submitted below. Failure to provide sufficient evidence to demonstrate the required level of ability will lead to exclusion from the tender competition.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | | | **Name & Address of**  **Client Organisation** | | **Details of previous contracts of a similar size and scale** |
|  | **Month** | **Year** |  | |  |
| **From** |  |  |
| **To** |  |  | **Contact Name** |  |
| **Annual Contract Value** | | | **Email Address** |  |
| **£** | | | **Telephone** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Dates** | | | **Name & Address of**  **Client Organisation** | | **Details of previous contracts of a similar size and scale** |
|  | **Month** | **Year** |  | |  |
| **From** |  |  |
| **To** |  |  | **Contact Name** |  |
| **Annual Contract Value** | | | **Email Address** |  |
| **£** | | | **Telephone** |  |
| **Dates** | | | **Name & Address of**  **Client Organisation** | | **Details of previous contracts of a similar size and scale** |
|  | **Month** | **Year** |  | |  |
| **From** |  |  |
| **To** |  |  | **Contact Name** |  |
| **Annual Contract Value** | | | **Email Address** |  |
| **£** | | | **Telephone** |  |