**Your Contact Details** (please complete in block capitals)

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| --- | --- | --- | --- | --- | --- |
| Your Title: | Mr / Mrs / Miss / Ms / Dr / Other (please state) | | | |  |
| First Name(s): |  | | | | |
| Surname: |  | | | | |
| Correspondence |  | | | | |
| Address: |  | | | | |
|  | Postcode: | |  | | |
| Telephone (w): |  | Telephone (h): | |  | |
| Mobile: |  | Email: |  | | |

**About you**

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| If you already have a direct relationship with a housing association, please let us know... | | | | | | | | | |
| Which association(s) | |  | | | | | | | |
| What’s the nature of your relationship: | | | | |  | |
| Board Member | 🞎 | Consultant | 🞎 | | Tenant | | 🞎 |
| Employee | 🞎 | Contractor | 🞎 | | Other (please state) | |  |

Distance you’re prepared to travel to attend meetings

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| --- | --- | --- | --- | --- | --- |
| 0 – 10 miles | 🞎 | 26 – 40 miles | 🞎 | 60+ miles | 🞎 |
| 11 – 25 miles | 🞎 | 41 – 60 miles | 🞎 |  |  |

**Your skills/experience:**

Please tick the area(s) of which you have particular knowledge. Briefly indicate your experience, the skills you could bring and / or relevant qualifications:

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| 🞎 | **Corporate Governance:** ensuring the overall direction, effectiveness, supervision and accountability of an association |
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| 🞎 | **Strategic Leadership:** to set the strategic direction and control of an organisation with an ability to see the bigger picture, envisage the longer-term future, read the policy framework. |
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| 🞎 | **Financial Monitoring / Audit:**  ensure the housing association’s resources are being correctly and effectively used and activities are correctly and accurately reported |

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| 🞎 | **Legal Compliance & Risk Management:** Understanding legal/statutory obligations and regulatory requirements. Setting prudent and effective controls to identify and manage risks. |
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| 🞎 | **People Management:** staff recruitment, management and retention; managing change; able to foster effective relationships to take the association forward effectively |

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| 🞎 | **Influencing and Networking:** policy development, skills developed within Lobbying/PR/ Marketing/Social Media/ Communications tailored to the audience at hand |

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| 🞎 | **Development:** understanding of the housing association guide and regulatory and statutory standards relating to scheme development |

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| 🞎 | **Procurement:** ensuring the procedure is open, accountable, above approach, appropriate, contractually sound, justifiable and fair in the selection and treatment of consultants and contractors |

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| 🞎 | **Housing:** experience of care and support, community safety, tenancies and adaptations / maintenance |

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| 🞎 | **Team:** capacity to work effectively with others; engender co-operation by considering the perspective of others |
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| Please give details of any other attributes you consider relevant: | |
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| Please give any other relevant information in support of your expression of interest: |
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**How did you hear about this position?**

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| --- | --- | --- | --- | --- | --- | --- |
| NIFHA information leaflet | 🞎 | Referral from friend or colleague | | 🞎 | | |
| Newspaper | 🞎 | Please say which |  | | | |
| Magazine | 🞎 | Please say which |  | | | |
| NIFHA’s Website | 🞎 |  | | | |  |
| Other (please state) |  | | | |  |  |

**Declaration:**

I confirm the information on this form is correct, even if submitted electronically without signature. I also understand the information will be shared with member associations, may be entered onto a computer and under the terms and conditions of the Data Protection Act will be treated in a secure and confidential manner.

|  |  |  |
| --- | --- | --- |
| Signature: |  | |
| Date: |  |

Please return your completed form to:   
NIFHA, 6c Citylink Business Park, Albert Street, Belfast, BT12 4HB.

**Thank you for your interest.**